

February 8, 2007  
January 11, 2007

Present: J. Eastman, B. Farnham, S. Leach, S. Logan, W. McAllister, L. Shackley, Alternate L. Cooper  
Absent: J. Britton, M. McAllister

Chair Logan called the meeting to order at 6:00, and roll call was taken.

Guests: Richard & Laretta Eastman, Russell & Rachael Eastman & Blair Eastman  
Farnham motioned that the January minutes be approved as written; Leach seconded. So moved.

Chair Logan called the meeting to order at 7:00pm  
Communications: there were no communications to report.

Minutes of November meeting accepted as amended. (Description of land added and change of name from Eastman Sub-division to Rose. Motion by Farnham, 2<sup>nd</sup> by Eastman. *Passed*

Chair Logan called the continuation of the Public Hearing to order on the proposed Eastman subdivision. Public Hearing on the R. & L. Eastman minor sub-division. Advertisement was placed in the newspaper and other than the Eastman family, there were no members of the public present. Logan reported that return receipts had now been received on all four abutters' notices. The Eastmans submitted a revised plan showing the state subdivision criteria and the updated address for abutters Wilschusen's. Farnham made a motion to accept the application as complete, Jason Eastman seconded. So moved. There was a brief discussion on road frontage. Farnham made a motion to include frontage on Deer Hill Road, a Class V road for the purpose of satisfying our regulations. A letter was received from Ron Briggs outlining the whether or not the land could be further subdivided, and all agreed that because of its contours, wet areas, etc., that it could not be further subdivided, and there was no need to place such restrictions in the deed. Farnham made a motion to accept the subdivision as proposed. The subdivision was approved by unanimous vote.

New Business: no new business to discuss  
Motions to continue to next month by Leach, 2<sup>nd</sup> by Eastman. *Passed*

Unfinished Business: Logan sent to Rob Rose, via e-mail, application and wavier forms.  
Logan read the revised wording for Article VI of the By-Laws, which describe where and when Planning Board meetings are held. She explained that the revisions have to be read at two meetings prior to being adopted. Meeting will be changed to the second Thursday of each month, starting at 6pm. Changes adopted, posted notices were posted at this time.

Discussion on subject with Farnham regarding their being no further business, the matter will be adjourned at 6:25 pm.

At 8:05pm Farnham motioned and Eastman seconded to adjourn. *Passed*  
Respectfully submitted,

Submitted,  
Susan Logan, Chair  
M. Jayne Britton/Secretary

**January 11, 2007**

Present: S. Leach, L. Cooper, L. Shackley, S. Logan, R. Farnham, J. Eastman, Wayne McAllister & J. Britton

Absent: M. McAllister.

Guests: Richard & Lauretta Eastman, Russell & Rachael Eastman & Blair Eastman

Chair Logan called the meeting to order at 7:00pm

Minutes of November meeting accepted as amended. (Description of land added and change of name from Rob Roy to Rob Rose. Motion by Farnham, 2<sup>nd</sup> by Eastman. *Passed*)

Public Hearing on the R & L Eastman minor sub division: Advertisement was placed in the newspaper and a public notice was posted at the Town Office. Certified mail from the Wilschusen's came back as undeliverable. Address was incorrect. There was no response from Barretts' & Hills. There were no members of the public at this hearing.

Plats were received from Ron Briggs for the Eastman Sub-division. The Eastman's need to give Ron Briggs, in writing, the ability to act as their agent. A letter was received from Ron Briggs outlining the dimensions of the Chatham land only.

Wayne McAllister stated that the granting of a sub division of the Eastman land can be done in two ways.  
1. By granting a waiver or 2. Accepting the Stow, Maine access as part of the Chatham sub division.  
There is a possibility of putting in the new deed a "no further subdivision" clause.

Motions to continue to next month by Leach, 2<sup>nd</sup> by Eastman. *Passed*

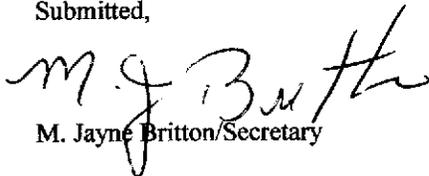
Other Business: Logan sent to Rob Rose, via e-mail, application and wavier forms.

New Business: Meeting will be changed to the second Thursday of each month. Starting at 6pm. Changes will posted at Town Office, Town Hall and Bulletin Board in So. Chatham.

Discussion on "Right to know law" as it pertains to e-mail correspondence. All e-mails received will be printed and become part of applicant's files.

At 8:05pm Farnham motioned and Eastman seconded to adjourn. *Passed*

Submitted,



M. Jayne Britton/Secretary

**February 8, 2007**

Present: J. Eastman, B. Farnham, S. Leach, S. Logan, W. McAllister, L. Shackley, Alternate L. Cooper  
Absent: J. Britton, M. McAllister

Chair Logan called the meeting to order at 6:00, and roll call was taken.

Farnham motioned that the January minutes be approved as written; Leach seconded. So moved.

Communications: there were no communications to report.

Eastman Subdivision:

Chair Logan called the continuation of the Public Hearing to order on the proposed Eastman subdivision. Other than the Eastman family, there were no members of the public present. Logan reported that return receipts had now been received on all four abutters' notices. The Eastmans submitted a revised plan showing the state subdivision criteria and the updated address for abutters Wilsheusens. Farnham made a motion to accept the application as complete, Jason Eastman seconded. So moved. There was a brief discussion on road frontage. Farnham made a motion to include frontage on Deer Hill Road, a Class V road, for the purpose of satisfying our regulations; J. Eastman seconded. There was a discussion on whether or not the land could be further subdivided, and all agreed that because of its contours, wet areas, etc., that it could not be further subdivided, and there was no need to place such restrictions in the deed. Farnham moved that the subdivision be approved; Leach seconded. The subdivision was approved by unanimous vote.

New Business: no new business to discuss

Unfinished Business:

Logan read the revised wording for Article VI of the By-Laws, which describe where and when Planning Board meetings are held. She explained that the revisions have to be read at two meetings prior to being adopted, so no notices were posted at this time.

Cooper moved to adjourn, with Farnham seconding. There being no further business, the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Susan Logan, Chair

March 8, 2007

Present: S. Leach, S. Logan, M. McAllister, W. McAllister, Alternates L. Shackley & L. Cooper

Absent: J. Britton, J. Eastman, R. Farnham

Chair Logan called the meeting to order at 6:00, and roll call was taken.

Cooper moved and Leach seconded that the February minutes be approved as written; so moved.

Communications: Logan reported that an application had been received from the Trues and Hennesseys regarding a Boundary Line Adjustment, but too late to be included on this month's agenda. The application will be reviewed at April's meeting. She also reported that the Office of Energy & Planning's annual conference will be held in Manchester on April 28<sup>th</sup>. She will bring registration material to the next meeting.

Old Business: Logan reported the Eastman plat had not yet been recorded. Still waiting receipt of the Mylar copy for filing.

Cooper moved to adjourn, with M. McAllister seconding. There being no further business the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Susan Logan, Chair

### **April 12, 2007**

Present: Susan Logan, Jason Eastman, Wayne McAllister, Mike McAllister & Jayne Britton  
Absent: Scott Leach, Leon Shackley, Linda Cooper, Robert Farnham

Guests: Ron Briggs

Chair Logan called the public meeting to order at 6:19pm

There were no members of the public in attendance. R. Briggs was representing the Trues and Hennesseys. Certified letters were sent to the abutters and receipts were received from all. A copy of the notice posted in the Conway Daily Sun was put in the True/Hennessy file folder. J. Eastman motioned and Mike McAllister 2<sup>nd</sup> "to accept the application as presented". *Passed.*

There were no questions regarding the application. J. Britton motioned and J. Eastman 2<sup>nd</sup> "to accept the Boundary Line Adjustment as presented". *Passed*

The Board signed the R&L Eastman Plat. The Eastman's will mail a copy of the Plat to Carroll County Registry of Deeds.

Regular meeting of the Planning Board was called to order at 6:35pm.

Wording for the change in the By-Law, regarding time of Planning Board meeting, was read. It will be read again next meeting.

No one will be able to attend the OEP Seminar.

At 6:43pm M. McAllister motioned and W. McAllister 2<sup>nd</sup> "to adjourn". *Passed*

Submitted,



M. Jayne Britton/Secretary

**May 10, 2007**

Present: Susan Logan, Wayne McAllister, Mike McAllister, Scott Leach, Leon Shackley & Jayne Britton  
Absent: Linda Cooper, Robert Farnham, Jason Eastman

Chair Logan called the meeting to order at 6:03pm

No Old Business.

No New Business

At 6:05pm W. McAllister motioned and S. Logan 2<sup>nd</sup> "to adjourn". *Passed*

Submitted,



M. Jayne Britton/Secretary

**June 12, 2007**

**Present: Wayne McAllister, Jayne Britton, Robert Farnham, Scott Leach & Linda Cooper**

**Vice Chair Britton called the meeting to order at 6:05pm**

**S. Leach motioned "to accept minutes for June" W. McAllister 2<sup>nd</sup>, Passed**

**No New Communications**

**No Other Business**

**At 6:10pm L Cooper motioned and R. Farnham 2<sup>nd</sup> "to adjourn". Passed**

**Submitted,**

**M. Jayne Britton/Secretary**

**June 14, 2007**

**Present: Susan Logan, Wayne McAllister, Leon Shackley, Jason Eastman & Jayne Britton**

**Chair Logan called the meeting to order at 6:05pm**

**Motion to accept minutes for April and May, Passed.**

**Motion to accept as read new By-Law Change regarding time and place of Planning Board meetings**

**At 6:20pm W. McAllister motioned and S. Logan 2<sup>nd</sup> "to adjourn". Passed**

**Submitted,**

**M. Jayne Britton/Secretary**

**July 9, 2007**

Present: Wayne McAllister, Jayne Britton, Robert Farnham, Scott Leach & Linda Cooper

Vice Chair Britton called the meeting to order at 6:05pm

S. Leach motioned " *to accept minutes for June*" W. McAllister 2<sup>nd</sup>, *Passed.*

No New Communications

No Other Business

At 6:10pm L Cooper motioned and R. Farnham 2<sup>nd</sup> "*to adjourn*". *Passed*

Submitted,



M. Jayne Britton/Secretary







October 11, 2007

Present: J. Eastman, S. Leach, S. Logan, M. McAllister, W. McAllister, Alternates L. Shackley, L. Cooper  
Absent: B. Farnham

Chair Logan called the meeting to order at 6:00, and roll call was taken.

Cooper moved, Leach seconded that the September minutes be approved as written; so moved.

Communications: none

Old Business:

Logan reminded Board that her last meeting would be December 13. There was discussion on possible members to be approved to serve on the Planning Board.

Leach moved, Cooper seconded, to adjourn. There being no further business, the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Susan Logan, Chair



December 13, 2007

Present: S. Logan, W. McAllister, M. McAllister, B. Farnham, R. Briggs, A. Drouin, 1 member of the public

Absent: J. Eastman

Chair S. Logan called the meeting to order at 6:05pm

A. Drouin read minutes from November, and S. Logan distributed Octobers minutes.

New Business

B. Farnham moved to accept minutes for November and October as written; McAllister seconded the motion. The minutes were approved as written.

A public hearing called to order at 6:07 to review the application for a boundary line adjustment in North Chatham between Mike McAllister and John R, John M and Roberta Chandler.

S. Logan reported that the public hearing had been duly noted and that abutters notices had been mailed. 9 of 13 delivery receipts have been received back. Public notices were posted at Chatham Dam and the Chatham Town Office, as well as in The Conway Daily Sun.

M. McAllister explained the history behind the application, and R. Briggs answered a few questions regarding the lot lines. S. Logan called for a motion to accept the application is complete, B. Farnham moved, W. McAllister seconded to accept the application as complete. So moved.

S. Logan asked for questions concerning the application. There were none. B. Farnham moved to approve the application W. McAllister seconded. So moved. The application to the boundary line adjustment was unanimously approved.

Public meeting adjourned Chair Logan.

Other Business;

W. McAllister advised the board that R. Briggs will be new member to planning board, and will serve as chair, too.

Chair Logan recommended to update certain application forms and fees due to postal rate increases this year. May need to have public hearing before the fees can be changed.

B. Farnham motioned to adjourn the meeting at 6:20, W. McAllister seconded.

Respectfully Submitted,



Abigail Drouin, Secretary

January 10, 2008

Present: J Eastman, L Cooper, W McAllister, R Briggs, S Leach, A Drouin

Absent: M McAllister, B Farnham, L Shackley

6:00 PM- R Briggs called to order

A Drouin read the minutes from the December 2007 meeting. R Briggs motioned to accept the minutes as written. S Leach seconded the motion.

R. Briggs was sworn in as a member to the Chatham Planning Board, as Chairman. Also notified all members that I, Abigail Drouin was sworn in at the December 2007 meeting.

No New Communications

Other Business:

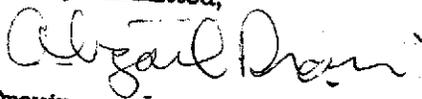
W McAllister suggested we should review the Chatham Town (Master) Plan and revise the format to make it more applicable to the town. We can discuss possible revisions at the February meeting. Will need to be written as warrant article for town meeting to vote on at two consecutive meetings, does board have approval to change?

It was also suggested that we should transfer all records and files to a fireproof cabinet.

There was mention of there being a regulation in place that allows for the amendment of application costs and postage fees when filing deeds and or other changes. Next month, view regulation, need to change, need authority to change, to what amount? Have applicants self address stamped envelopes.

W McAllister also suggested paying planning board members. We all agreed that paying \$20 per attendance for member and alternate, and \$30 for Secretary and Chair per attendance would be fair compensation. Secretary would keep record of attendance for the year and submit for payments annually.

Respectfully Submitted,



Abby Drouin

Thursday 2/14/2008

Attending: Mike McAllister, Wayne McAllister, Bob Farnham, Ron Briggs, Leon Shackley, Linda Cooper, Abby Drouin

Absent: Jason Eastman, Scott Leach

R Briggs called meeting to order at 6:06pm

R Briggs motioned to accept draft minutes for January 2008 meeting as read, B Farnham seconded the motion.

R Briggs has suggested addition of municipal road or 911 map with road names to the town master plan.

Also we plan to change the application and filing fees for boundary/line adjustments. We will discuss this again at March meeting.

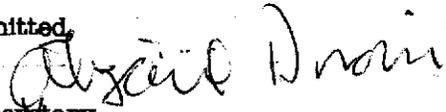
Other suggested modifications to Master Plan will be discussed and finalized at next months meeting, after all planning board members have read and reviewed current master plan.

We are also looking into having master plan put into computerized format to make future ammendments easier.

M McAlliser motioned to adjourn meeting 6:44

L Cooper seconded, meeting adjourned

Respectfully Submitted,



Abigail Drouin, Secretary

Thursday, March, 13, 2008

Present: J Eastman, L Shackley, S Leach, M McAllister, W McAllister, R Briggs, A, Drouin  
Absent: L Cooper, B Farnham

R Briggs called to order at 6:06pm. Handed out master plan revisions.

S Leach will be re-appointed at April selectman meeting.

R Briggs motioned to accept minutes from February, S Leach seconded and minutes are approved.

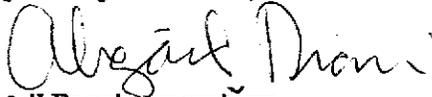
A Drouin will will re-type Appendix D, fees for subdivision regulations with rate changes for filing.

The State of NH Office of Energy and Planning sent notice of its 15th annual spring planning and zoning conference with registration form.

PSNH also sent an update for surveyors to be watchful of line easements on new projects.

R BRiggs motion to adjourn at 6:37, J Eastmen seconded.

Respectfully submitted,



Abigail Drouin, secretary

April 10, 2008,

Present: L Cooper, R Briggs, L Shackly, W McAllister, S Leach, A Drouin, J Eastman  
Absent: B Farnham, M McAllister

Minutes read, A Drouin will modify appointment of S Leach. Will be sworn in at Selectmans meeting, not PB meeting.

J Eastman motioned to accept minutes, R Briggs seconded.

A Drouin passed out updated Appendix D

Flyer was passed around regarding Local Government/ Local Officials workshop. Will be left at town office for anyone interested in two part work shop.

R Briggs would like the revised wetlands statement added into the application guidelines.

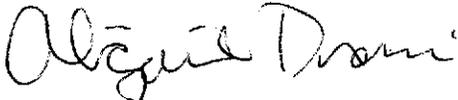
Chatham residents need to be made aware of new laws regarding new buildings and additions to current buildings as follows:

A. When adding living space to an existing building or home, the septic system will now need to be reviewed.

B. There is new classifications/rules regarding shoreline protection when building near water.

R briggs motioned to adjourn, S Leach seconded.

Respectfully Submitted,



Abigail Drouin, Secretary

May, 2008

attending: W McAllister, R Briggs, J Eastman, S Leach, L Shackley, A Drouin

absent: L Cooper, M McAllister, B Farnham

6:05 R Briggs called to order.

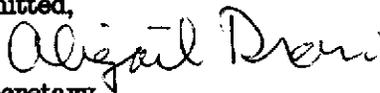
R Briggs motioned to accept April minutes as written, approved.

Discussed how to inform Chatham residents of new shoreline protection laws. Perhaps mail to residents on applicable bodies of water. Post at dam and town hall, also include in next town report. Will discuss again at June meeting.

R Briggs suggests to move meetings to avoid conflict with other schedule. All discussed, will talk about it again at next meeting. Also post notice at dam and town hall. Need to look up laws pertaining to changing the meeting in hand book.

6:24 R Briggs motioned to adjourn, J Eastman seconded.

Respectfully Submitted,



Abigail Drouin, Secretary

Thursday July, 17, 2008  
recorded by Linda Cooper

Present- R Briggs, J Eastman, L Cooper, S Leach

Absent- A Drouin, Mike McAllister, B Farnham, Wayne McAllister, Leon Shackley

Meeting called to order at 6:00pm by R Briggs

Minutes from June meeting read. Motion to accept as read by R Briggs, seconded by L Cooper.

New Communications- Must RSVP by July 29 for planning board members interested in attending North Country Council(?) on Tuesday, August 5th from 6-9pm. in North Haverhill.

Existing Business- Subdivision, fee of \$25.00 now also to be made out to Carroll Country Registry of Deeds starting July 1, 2008.

Motion to adjourn 6:20 by R Briggs, seconded by J Eastman.

*Allyle Drouin*

Thursday, June 12, 2008

attending: R Briggs, M McAllister, L Shackley, L Cooper, A Drouin  
absent: J Eastman, W McAllister, S Leach

6:03 R Briggs called to order.

Existing business; R Briggs posted the shoreline protection revisions at both the dam and also at the Town Office. Notice will also be put in 2008/2009 town report with email address and website for that agency.

Discussed again, and voted to change meeting to third Thursday of every month, starting with July, 17, 2008. The meeting time will continue to be 6 pm.

R Briggs mentioned that there will be an upcoming subdivision request/application. A south Chatham family who had Thaddeus Thorn subdivide 180 acres into 3 60 acre lots, will soon be looking to divide one of those 60 acres lots soon into a 40/10 split.

When application comes in, with plans, it will be left at the town office for abutters to view. I will also let Trish know.

6:22- R Briggs motioned to adjourn, L Shackley seconded. Meeting adjourned.

Respectfully submitted, Abby Drouin



Thursday, August 21, 2008

6:00pm, R Briggs called meeting to order.

attending: R Briggs, B Farnham, J Eastman, A Drouin, L Shackley, L Cooper, W McAllister.

absent: S Leach

members of the public attending: Mike 7 Shellie Sakash, barbara Sperling, Mia Gagnon of Thadeus Thorne Survey Co.

Will read July minutes at the September meeting.

A notice was sent with information regarding a land use conference happening in on September 20, in Concord, NH.

No old/previous business.

New business, R Briggs and A Drouin will arrange to get together and update past years bound minutes. J Easman needs a planning Board book, someone mentioned they might have an extra one.

B Farnham needs copy of modified application fees. A Drouin will mail.

6:15-

Begin public hearing on subdivision for Barbara and Ben Sperling. R Briggs read and confirmed checklist for approval. All abutters notices have been sent out and delivery confirmed. Both checks for Registry of deeds(check#328), and Town of Chatham(check#327) for \$120 have been received.

Three plot maps and one septic planning map were made available. No abutters attended. The driveway permit has been applied for and is expected back from DOT. Upon receipt, W McAllister will issue house number.

R Briggs informed Mia Gagnon that Registry of Deeds will need a mylar, carbon copy lot map with signature box for them to grant the deed on the new lot.

B Farnham motioned to approve subdivision. R Briggs seconded. All approved.

6:47- meeting adjourned.

Respectfully Submitted,

Abigail Drouin, Secretary



Thursday, September 18, 2008

Present: M McAllister, B Farnham, J Eastman, L Cooper, S Leach, W McAllister, R Briggs, A Drouin

Absent: L Shackley

6:06 PM, R Briggs called the meeting to order.

R Briggs motioned to accept the July and August minutes as written. L Cooper seconded the motion. Minutes accepted.

The driveway permit for Mike & Shellie Sakash was received the day after the subdivision approval, on August 22, 2008 and filed in the filing cabinet with the lot maps for the subdivision.

No notices or mail regarding any workshops are classes related to the Planning Board.

There will be an upcoming subdivision in November. R Briggs will not be here and need to appoint someone to read the check list for subdivision approval. J Eastman will read the checklist.

Appendix D for subdivision checklist also needs to include a postage paid mailing tube for the mylar maps to be mailed to the Carroll County Registry of Deeds. We will discuss this again at the October Meeting and pass the motion.

We also need to have a new Chatham Planning Board stamp made for dating signed materials.

6:26 Meeting adjourned.

Respectfully submitted,



Abigail Drouin  
Secretary to the Planning Board

Thursday, October 16, 2008

present: M McAllister, J Eastman, S Leach, L Shackley, W McAllister, A Drouin, R Briggs  
absent: L Cooper

6:04- R Briggs called meeting to order.

September minutes were read and R Briggs motioned to accept as written, all approved. Minutes accepted.

New Communications: North Country Council is updating all public transit records. Chatham does not have coverage, this information is N/A.

Existing Business: All approved modification to Appendix D, too include mailing tube with postage.

S Leach will donate "date received" stamp to planning board.

R Briggs and A Drouin will try again to gather all missing minutes from 2007 and copy into permanent book. September, October and November 2007 all missing.

R Briggs spoke of having Vice Chair appointed to handle meetings and other business when he will not be available. J Eastman agreed. R Briggs motioned to appoint, all approved.

Discussed outline for November agenda with public hearing for subdivision.

6:26 R Briggs motion to adjourn, L Schakley seconded. Meeting adjourned.

Respectfully submitted,



Abigail Drouin  
Secretary

Novemeber 20, 2008

Present: L Cooper, B Farnham, J Eastman, M McAllister, S Leach, L Shackely, A Drouin

Absent: W McAllister, R Briggs

6:05, J Eastman called the meeting to order.

L Cooper motion to accept October minutes as written, all approved.

Missing minutes of November and December 2007 discussed. No members have. Former Chair Logan, and Secretary Bryton do not have. We will have to look through filing cabinet to see if any business was conducted and make amendment if so.

No new business or communications.

Existing business: All members need the most recent updated version of Appendix D. A Drouin will hand out at December meeting.

R Briggs and A Drouin will plan to stay after December meeting to copy all minutes into official book.

No other business.

6:15, open public meeting

R Briggs of Briggs Land Surveying is representing Tommie & Louise McKenzie..

J Eastmen read checklist. All items accounted for except driveway permit, which is in process. Also, Brigg surveying is making updated maps and mylar for Registry of Deeds that will include the abutters and applicants signatures for the aquiescence of property line.

B Farnham vote to approve application conditional on driveway permit and updated maps. All approved.

Public meeting adjourned at 6:40.

Meeting Adjourened 6:40

Respectfully submitted,



Abigail Drouin

Secretary

Thursday, December 18, 2008

6:03 R Briggs call to order.

attending: B Farnham, J Eastman, M McAllister, R Briggs, L Shackley, L Cooper, A Drouin, W McAllister

absent: S Leach

Minutes for November meeting read and R Briggs motions to accept as written, minutes accepted.

R Briggs motion to adopt new Appendix D for minor subdivisions with updated fee schedule, J Eastman second, all approved.

Mylar maps for McKenzie subdivision collected and signed by J Eastman. One filed in Planning Board cabinet, one to W McAllister for Town of Chatham Selectmen and one placed in mailing tube for Carroll County Registry of Deeds.

New checks for McKenzie subdivision are handed in. \$25 included with mylar maps in postage paid mailing tube addressed to Carroll County Registry of Deeds. Also check for \$145 to Town of Chatham for other associated subdivision fees. A Drouin left on desk for Town Clerk Pitman.

No other business.

R Briggs motion to adjourn at 6:30

Respectfully Submitted,



Abigail Drouin  
Secretary

Town of Chatham Planning Board  
January 15, 2009

Present: R Briggs, M McAllister, J Eastman, S Leach, L Shackley, A Drouin, W McAllister

Absent: L Cooper

6:10 R Briggs called meeting to order.

New Business: Mr McDuff has submitted a request to the Town of Chatham requesting a record of an original lot subdivision application from May 1975. Was approved July 24, 1975 and is in records book. All present members agreed to make photo copies of pages referencing the application and approval. R Briggs copied. All agree to have secretary Drouin contact Mr McDuff and offer to mail copies along with secretary letterhead.

December minutes were received and read by all members. R BRiggs motioned to accept minutes as written, all approved.

The driveway permit for the McKenzie subdivision was received at the town office and has been filed into filing cabinet with the maps and original application at the town office.

R Briggs motion to adjourn,

meeting adjourned 6:35

Respectfully Submitted,

P



Abigail Drouin, Secretary

Town of Chatham Planning Board  
February 19, 2009

present: W McAllister, L Cooper, S Leach, L Shackley, R Briggs, B Farnham

absent: A Drouin, J Eastman

Minutes from January meeting received and read. R Briggs motioned to accept minutes as written and Mike seconded, minutes approved.

New Communication: NH Arborist Awards sent notice with new community beautification awards program for communities with outstanding efforts in public beautification and landscape management. Town needs to submit an essay to apply, Planning Board votes not to participate.

Notice from Carroll County Registry of Deeds to remind us that all plans sent to the Registry of Deeds for recording need to be accompanied by a separate check to pay for the L-CHIP Surcharge fee. The fee is \$25.00 and went into effect July 2008 and applies to deeds, mortgages, discharge of mortgages and plans only.

Peter Hastings would like copy of subdivision regulations. His phone is 207-938-2061. Needed to be certain most recent copy of Appendix D is included. R Briggs will put together and drop off.

Existing Business: R Briggs suggested everyone going over the Master Plan to familiarize themselves with the content.

Armand McDuff calls to check on the copies of minutes from 1975 when his land was approved. Also needs to be sent to David Hastings III. A Drouin has mailed to both.

No other business.

Meeting adjourned at 6:30

Respectfully Submitted,



Abigail Drouin, Secretary

Town of Chatham Planning Board  
March 19, 2009

Present: R Briggs, J Eastman, B Farnham, S Leach, L Cooper, W McAllister,  
A Drouin

Absent: M McAllister, L Shackley

Members of the public: Fred Keating, Dr Robert Rose

6:00pm-meeting call to order.

R Briggs motioned to approve February minutes as written. Seconded by B Farnham. Minutes accepted.

New Communications-

Letter from State of New Hampshire Office of Energy and Planning came informing us of the annual Spring Planning and Zoning Conference scheduled for 5/02/2009 in Manchester. A Drouin will keep sign up information on file until date of conference has passed. Cost is \$50 per person.

Patricia Pitman let Planning Board know needs plans for all subdivision applications received from 2005 till current. A Drouin will spend time going through filing cabinet to get applicable plans before end of March deadline.

No Existing Business

Other Business-

Dr Robert Rose and Fred Keating approached the board regarding a possible subdivision or line adjustment on tax map 4, parcel one. Presented incomplete application for subdivision. Recommendations are to consult with surveying company. Will need to find out if the surveyor will make plans for the subdivision using the already marked property lines for abutters and landmarks. Boundaries for parcel in question are clearly marked by the ME/NH state line on the East, WMNF to the South and Robbins Hill Road on the West.

Other concerns were regarding the class 6 road for access to the property. W McAllister states there are no subdivisions allowed on class 6 roads. Applicant states there will be no new lots created with this application and no new traffic patterns. Planning Board suggests waiver, Patricia Pitman gave applicant a Liability Release Form to submit with his application when complete.

Last concern is regarding test pit for remaining larger parcel being created/divided.

7:15 pm-meeting adjourned

Respectfully Submitted,



Abigail Drouin, Secretary

Town of Chatham Planning Board  
April 16, 2009

Present: J Eastman, L Cooper, S Leach, L Shackley, A Drouin, R Briggs  
Absent: B Farnham

6:00- R Briggs called meeting to order

March Minutes read, accepted as written. /

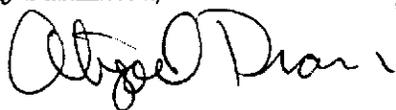
We were sent workshop information for workshops the months of May and June. The workshops are for Knowing The Territory- A Survey of Municipal Law for New Hampshire Local Officials.

R Briggs recommends all Planning Board members read rules and regulations for subdivision and line adjustments to familiarize.

Was mentioned to make certain if Robert Rose application comes through that it has the class 6 road liability waiver and non-subdivide included.

6:15-motion to adjourn.

Respectfully Submitted,



Abigail Drouin, Secretary

2009

Present: Briggs, W McAllister, B Farnham, J Eastman, S Leach, L Shackley, L Cooper, A Drouin

Agenda: none

6:00 AM called to order.

April motion read by all, made change of adjuring time from 6:10 to 6:15pm.

No new business

No existing business

No other business

8:15 Public Hearing opened regarding Dr Robert Rose Subdivision. No members of the public present?

Application submitted to subdivide tax map 4, parcel 1 into 2 lots on Robbins Hill Road. Smaller lot being created is currently being occupied by Lightfoot Realty Trust/ Loki Wolf Refuge.

Secretary report indicates all checks with applicable fees were received per Appendix D. All abutters were sent appropriate notices and all received back via delivery confirmation/certified mail. Public notices were posted at the Chatham County Office, as well as the South Chatham Dam. A public notice was also run in the Conway Daily Sun.

All members review application. All items on checklist with a few exceptions. Application also included Waiver requests for item #'s 7, 8 and 9 of the plat requirements.

Waiver of item 7 is for water courses and rock ledges. There are no open spaces to be preserved. Planning Board all agree to accept waiver on #7.

Regarding waiver request for #8 there is already a septic system approved on smaller lot being created. Will be more than enough space for future development on larger lot created, with no current plans for development. Planning Board agrees to approve waiver of #8.

Regarding waiver request for #9, statement of suitability for development showing suitable septic area, not applicable. Planning Board approves waiver.

Planning Board agrees to approve application for subdivision conditionally on requirements listed below.

1. Application and plan need to use previous septic design approval number for smaller lot. Approval number needs to be on the recorded plan and on deed.

2. Plan needs to include right of way width on roads.

3. Plan needs to show status of Town road.

4. Plan is to include a statement that no further development will be allowed in the subject parcel, in Maine or New Hampshire, unless the owner brings the Robbins Hill Road up to Town Standards.

5. Regarding #6, we will need a release of emergency liability on class 6 road.

Once plan has included requirements and we receive updated plans and mylar with pre-paid

mailing tube, final approval will be granted.

6:45 Public hearing closed

6:50 Motion to adjourn

Respectfully Submitted,



Abigail Drouin, Secretary

Town of Chatham Planning Board

June 18, 2009

6:12 pm- Ron Briggs called the meeting to order.

Present: M McAllister, R Briggs, W McAllister, B Farnham, A Drouin

Absent: L Cooper, J Eastman, S Leach, L Shackle

All present read and reviewed May Draft Minutes. R Briggs requests spelling be corrected and then accept minutes as written. All approved.

New communications: Water resources plan available to Town. Is a free packet, we just have to email to request it. A Drouin will email asking for more information. This is a survey.

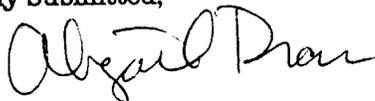
Existing business: The Robert Rose Road Liability was given to Selectman Wayne McAllister.

R Briggs said plans are done with septic approval. None of us have seen yet.

No other business.

Motion to adjourn at 6:26 pm.

Respectfully Submitted,



Abigail Drouin, Secretary

Town of Chatham Planning Board  
July 16, 2009

Present- J Eastman, S Leach, L Shackley, R Briggs  
Absent- M McAllister, W McAllister, B Farnham , A Drouin, L Cooper

Call to Order 6:08 P.M.

June Minutes review postponed to August meeting.

New Communications-

1. LGC Conference Announcement.
2. Office of State of NH planning survey.
3. North Country Council, draft review documents & letter.
4. Municipal Volunteer Awards Nomination Sheet.

Existing Business- J. Eastman inquired about the Rose subdivision septic approval. R Briggs declared that the approval # was included on the revised plans and the mylar was sent to the Registry of Deeds.

No other business

6:20 Meeting Adjourned

Respectfully Submitted,



Abigail Drouin, Secretary

Town of Chatham Planning Board

August 20, 2009

present: W McAllister, A Drouin, L Cooper, J Eastman, R Briggs

absent: S Leach, B Farnham, M McAllister

6:10 meeting called to order

R Briggs motioned to accept July minutes as written. Approved.

L Cooper motioned to approve the June minutes also. Approved.

New Communications:

A. Notices swere recieved for the following seminars.

1. 34th annual Municipal Law Lecture series. Sept 16, 23, & 30  
and Oct 14, 21 & 28

2. Annual Fall Planning & Zoning Conference Oct 17

3. 68th Annual NH Local Government Center Conference  
Nov 18-20.

B. Preliminary consultation for the proposed subdivision of Tract 803B  
by the State of NH with apportion to the Town of Chatham. Patricia  
Pitman will work with W McAllister to get together a list of names and  
addresses for the abutters.

R Briggs motion to change the wording in Section XI, item A from "Public Taking" to "Public  
Aquisition". R Briggs will discuss language change with Attorney Tom Dewhurst. A Drouin will  
post public notices at South Chatham Dam and e-mail to Patricia Pittman for posting at Town  
Office. Planning Board will discuss again at October meeting. Will also be posted in The Conway  
Daily Sun.

A Drouin will proof read all 2009 minutes for spelling accuracy and bring the approved minutes  
to the October meeting to put in the official book.

*Albert Drouin*

Town of Chatham Planning Board  
September Minutes  
September 17, 2009

Present: W. McAllister, M. McAllister, R. Briggs, J. Eastman, S. Leach, L. Shackley  
and W. Perry (Selectman)

Absent: L. Cooper, B. Farnum and A. Drouin

Called to Order: 6:10 p.m.

August minutes - L. Shackley noted he was absent from the August. A. Drouin will correct in final draft. R. Briggs moved to accept the minutes as amended. Approved.

Correspondence- north Country Council 10 year transportation plan, public hearing schedule.

Existing business- Per NH RSA 41:14a, Selectman will notice and hold 2 preliminary, then 1 final public hearing on the land swap.

R. Briggs moved to discuss planning board recommendation to Selectman regarding land swap; seconded by J. Eastman.

Selectman W. McAllister and W. Perry presented background and details of land swap to the Board. After a brief discussion, a motion was made by R. Briggs to submit a memo to the Selectman recommending that they go forward with the land swap process. Was 2<sup>nd</sup> by J. Eastman. All others in favor, motion carried.

R. Briggs to submit wording for notices of Planning Board public hearings to A. Drouin. A. Drouin will post notices at dam, town office and in the Conway Daily Sun.

Planning Board Notices:

A.) the Planning Board will hold a public hearing to discuss section XI. A.-exemptions. It is proposed that this exemption be expanded from public "takings" to include public "acquisitions".

B.) discussion as to whether the National Forest/Nature Conservancy/Town of Chatham land swap would qualify for exemption under an expanded exemption classification.

R. Briggs moved to adjourn at 7:03 PM.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
October Minutes  
October 15, 2009

Present: W. McAllister, M. McAllister, R. Briggs, J. Eastman, S. Leach, L. Shackley and A. Drouin

Absent: L. Cooper and B. Farnum

6:00 R. Briggs called to order

September meeting minutes read and reviewed. R. Briggs motion to accept as written. Approved.

New Communications:

1. Notice for Planning Board and Selectman-preparing for a successful town meeting. Conference outline from local government Saturday 11/7/2009 9am-12:30
2. Carroll County Registry of Deeds send requirements for subdivision plat rules.
3. Waiver request for subdivision 9/28 postmarked with note to tonight's subdivision.

Existing business: notice posted regarding subdivision prior to land swap.

Public Meeting Open 6:20

Members of the public present: Frank Eastman, Miriam Dame, Linda Wright (abutter)

1. R. Briggs presents Tract 803B-1 as part of National Forest Tract 803B is part being swapped/title transferred.

-A modified application for the land swap was received, signed by correct agent using tri-folded amendment to supersede the previous application.

-Secretaries report, all items necessary to file application have been met.

-R. Briggs motion to accept subdivision application complete. J. Eastman second, all approved. Motion passed.

Miriam Dame questions the definitive purpose of the land swap. R. Briggs explains that the land acquired would remain vacant for future use being for the Town of Chatham municipal purposes.

R. Briggs presents waiver requests from National Forest on the application for (1) topography, (2) test pit and (3) soil data.

-Due to acreage, all other Planning Board requirements are being met including road front footage, etc.

Regarding waiver for topography, R. Briggs motion to approve waiver. J. Eastman seconds. Waiver granted.

Regarding the waiver for soil data, R. Briggs motion to approve, J. Eastman seconds. Waiver granted.

Regarding the waiver for test pit data, R. Briggs motion to approve, L. Shackley seconds. Waiver granted.

R. Briggs motions to approve subdivision application of Tract 803B, all approved.

A. Drouin leaves application check on Town Clerk's desk.

Open discussion regarding Subdivision Requirements section XI, language change from public taking to public acquisitions.

F. Eastman expresses concern that the word change leaves room for errors to occur in gifting of land. Not requiring proper surveys leaves room for errors in declared sizes being gifted without confirmation survey would offer.

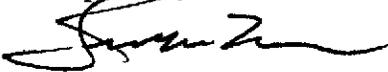
R. Briggs suggests speaking to Attorney Tom Dewhurst as to how to avoid that possibility.

6:52 motion to adjourn public meeting.

W. McAllister presents new permit information regarding driveways and excavations on town roads.

7:02 meeting adjourned.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
November Minutes  
November 19, 2009

Present: R. Briggs, B. Farnum, J. Eastman, S. Leach, L. Shackley, A. Drouin

Absent: L. Cooper, W. McAllister, M. McAllister

6:02 R. Briggs called meeting to order

October minutes read. R. Briggs motion to accept October minutes as written. J. Eastman second. Minutes accepted.

New Communication: abutters delivery confirmation receipts for land swap were filed with application. Also one notice for a Mr. Ralph Rice was returned as undeliverable. Also filed with application.

Notice was received from the Registry of Deeds with notice as to what book the plans for the land swap is recorded in. Book 225-18. Information also filed with application.

Booklet from Local Government Center, 2009 fall publications.

Attorney Danielle Santuccio from Law Office of Tom Dewhurst requested copy of the October minutes. R. Briggs faxed one to her.

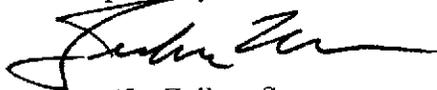
R. Briggs received a call from Rick Charles. He will be submitting an application for a boundary line adjustment on his property.

Existing Business: R. Briggs still needs to talk to Attorney Dewhurst regarding word change on XIA exceptions. S. Leach suggests that if someone gifts a deed, whatever is listed on that deed would be sufficient for gifting purposes? R. Briggs will review some other town's wording for suggestions.

Other Business: A. Drouin last meeting is December 2009. Resigning as secretary. A. Drouin will make backup copies of all documents and give to R. Briggs.

6:20 meeting adjourned.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
December Minutes  
December 17, 2009

Present: M. McAllister, W. McAllister, A. Drouin, J. Eastman

Absent: L. Cooper, S. Leach, L. Shackley, B. Farnum and R. Briggs

6:20 J. Eastman called meeting to order

November draft minutes read and approved as written

No new communications

2009 Planning Board member attendance submitted to Town of Chatham

6:25 called public hearing to order regarding Rick Charles boundary line adjustment.

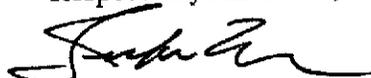
a. Secretary report-not all receipts for abutters notices have come back yet. Notice was placed in The Conway Daily Sun. Notices were posted at South Chatham Dam and Town Office. All fees included with application. Everything to date filed in cabinet with maps.

J. Eastman motions to conditionally approve the application pending 1. Remaining notices 2. New mylar map.

6:40 public hearing adjourned.

6:41 meeting adjourned.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
January Minutes  
January 21, 2010

Present: W. McAllister, R. Briggs, M. McAllister, S. Leach, B. Farnum, L. Shackley

Absent: L. Cooper and J. Eastman

Called to Order: 6:08 p.m.

December Draft Meeting Minutes

1. Read and reviewed.
2. Motion to amend December draft minutes - Ron was absent, not present.
4. Minutes approved as amended.

New Communications

NONE

Existing Business

NONE

Other Business

1. Board discussed Selectman appointing Jen Zulker to be Planning Board secretary.  
All present approved.

January Meeting Adjournment

6:25 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
February Minutes  
February 18, 2010

Present: W. McAllister, J. Eastman, R. Briggs, M. McAllister, S. Leach and J. Zulker

Absent: L. Cooper, B. Farnum and L. Shackley

Called to Order: 6:15 p.m.

January Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. S. Leach second.
4. Minutes approved.

New Communications

1. R. Briggs discusses new driveway regulations regarding permits for driveways off the State Highway vs. driveways in subdivisions to town roads.

Existing Business

2. R. Briggs discusses exemptions from subdivision requirements that other towns have in place in so far as roads dividing parcels which automatically creates a subdivision of land. This matter was visited as having been an issue with the land swap between the Town and National Forest.

Other Business

None

February Meeting Adjournment

6:35 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
 March Minutes  
 March 18, 2010

Present: W. McAllister, R. Briggs, M. McAllister, S. Leach, J. Eastman, J. Zulker,  
 L. Shackley, L. Cooper and B. Farnum

Called to Order: 6:00 p.m.

February Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. S. Leach second.
4. Minutes approved.

New Communications

1. R. Briggs received a package from Public Service affecting applications with utility easements and that subdivisions have been approved violating easement rights. When planning board approves a subdivision they need to know if parcels are affected by Public Service rights and easements.
2. Wayne discusses a road around the cemetery and regulations of the land around the cemetery imposed by law or otherwise.
3. Ron discusses master plan requirements. Some require Town road and State road map. Thinks it would be a good idea to identify the Class 6 roads, highways, etc.
4. Bob Farnum's term has expired. Bob wishes to remain a member of the Planning Board. Wayne will appoint Bob at the next Selectman's meeting.

Existing Business

1. Ron to get regulations for roads automatically subdividing land as was discussed at February's meeting.

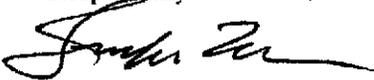
Other Business

None

March Meeting Adjournment

6:30 p.m.

Respectfully submitted,

  
 Jennifer Zulker, Secretary

Town of Chatham Planning Board  
April Minutes  
April 15, 2010

Present: W. McAllister, R. Briggs, M. McAllister, J. Eastman, J. Zulker, L. Cooper and  
B. Farnum

Absent: S. Leach and L. Shackley

Called to Order: 6:05 p.m.

March Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. L. Cooper second.
4. Minutes approved.

New Communications

1. R. Briggs passed around registration for spring planning and zoning conference if anyone was interested.
2. R. Briggs passed around registration for municipal turf and grounds conference if anyone was interested.
3. R. Briggs passed around registration for local officials conference if anyone was interested.
4. R. Briggs passed around memo from North Country Council regarding developments of regional impact.

Existing Business

1. R. Briggs provided planning board members a copy of a letter from PSNH regarding encroachments of PSNH rights of way. Wayne discussed existing utility poles being moved upon request.
2. R. Briggs received from Abbie Drouin, former secretary, three return receipt cards from abutters in which notices were sent.

Other Business

None

April Meeting Adjournment  
6:30 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

**Town of Chatham Planning Board****May Minutes****May 20, 2010**

Present: R. Briggs, J. Eastman, J. Zulker, and M. McAllister, L. Cooper, B. Farnum, S. Leach and M. McAllister

Absent: W. McAllister, L. Cooper, B. Farnum, S. Leach and M. McAllister

Called to Order: 6:03 p.m.

May Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. B. Farnum second.
4. Minutes approved.

New Communications

1. R. Briggs has Town and City magazine to bring in for the next Steps for Community Transportation if anyone was interested.
2. R. Briggs got a telephone call from Steve Anderson about possible subdivision of his property (the old Reba Jay Briggs property) and a book from 2008 for Public Service of New Hampshire outlining guidelines for procedures and survey requirements for transmission line easements. J. Eastman talks about the PSNH Existing Buildings required to be shown on plans.

Existing Business

Other Business addresses J. Zulker regarding finalization of minutes for September 2009 through December 2009 and the minutes book needing to be up to date.

None

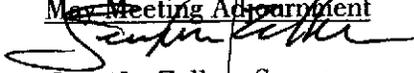
2. R. Briggs discussed permits for driveways off of public roads and using the State's guidelines.

June Meeting AdjournmentOther Business

6:12 p.m.

None

Respectfully submitted,

May Meeting Adjournment
  
 Jennifer Zulker, Secretary

Respectfully submitted,

  
 Jennifer Zulker, Secretary

Town of Chatham Planning Board  
May Minutes  
May 20, 2010

Present: R. Briggs, J. Eastman, J. Zulker and L. Shackley

Absent: W. McAllister, L. Cooper, B. Farnum, S. Leach and M. McAllister

Called to Order: 6:05 p.m.

#### April Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. J. Eastman second.
4. Minutes approved.

#### New Communications

1. R. Briggs passed around brochure for a seminar regarding Practical Steps for Community Transportation if anyone was interested.
2. R. Briggs has an older book from 2008 for Public Service of New Hampshire outlining guidelines for procedures and survey requirements for transmission line easements. J. Eastman talks about the PSNH easements being required to be shown on plans.

#### Existing Business

1. Ron addresses J. Zulker regarding finalization of minutes for September 2009 through December 2009 and the minutes book needing to be up to date.
2. R. Briggs discussed permits for driveways off of public roads and using the State's guidelines.

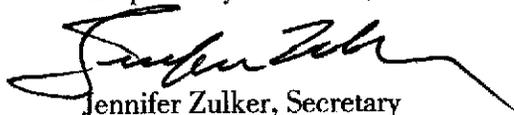
#### Other Business

None

#### May Meeting Adjournment

6:24 p.m.

Respectfully submitted,

  
Jennifer Zulker, Secretary

Town of Chatham Planning Board  
June Minutes  
June 17, 2010

Present: R. Briggs, J. Eastman, J. Zulker, W. McAllister, L. Cooper, B. Farnum, S. Leach and M. McAllister

Absent: L. Shackley

Called to Order: 6:03 p.m.

May Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. B. Farnum second.
4. Minutes approved.

New Communications

1. R. Briggs has Town and City magazine to bring in for next meeting.
2. R. Briggs got a telephone call from Steve Anderson about possible subdivision of his property (the old Reba Jayne Payne property).

Existing Business

None

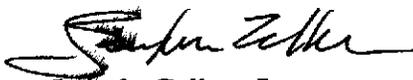
Other Business

None

June Meeting Adjournment

6:12 p.m.

Respectfully submitted,

  
Jennifer Zulker, Secretary

Town of Chatham Planning Board  
July Minutes  
July 15, 2010

Present: R. Briggs, J. Eastman, J. Zulker, L. Shackley and M. McAllister

Absent: S. Leach, L. Cooper, B. Farnum and W. McAllister

Called to Order: 6:05 p.m.

June Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. M. McAllister second.
4. Minutes approved.

New Communications

1. N.H. Energy and Planning sent land use update with survey form to fill out regarding any new/amended regulations, etc. adopted by the Town of Chatham. Ron will complete form and return it to them.
2. Ron received email from Abbie Drouin regarding any prior minutes that are still needed. Jen advises that the book is current and no further minutes are necessary.
3. Ron passed around flyers for Local Government Center Annual Conference, N.H. Municipal Volunteer of the Year Award and a new catalog for Local Government Center publications.

Existing Business

1. Ron received a telephone call from Steve Anderson's wife requesting an application for subdivision. Ron discussed with Planning Board driveway permits and the requirement of State subdivision approval due to a portion of the property abutting a body of water.
2. Ron presented N.H. Town and City Magazine.

Other Business

None

July Meeting Adjournment

6:20 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
 August Minutes  
 August 19, 2010

Present: W. McAllister, R. Briggs, J. Eastman, J. Zulker, L. Shackley and M. McAllister

Absent: S. Leach, L. Cooper and B. Farnum

Called to Order: 6:04 p.m.

July Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written.
3. L. Shackley second.
4. Minutes approved.

New Communications

1. N.H. Division of Historical Resources sent Ron a copy of a request submitted by Tin Mountain as agent for Chris Lewey for project review for wood addition.

Existing Business

1. Ron did not return the update/survey form to N.H. Energy and Planning because there were no changes to report regarding any new/amended regulations, etc. adopted by the Town of Chatham.
2. Public Hearing was held at 6:15 regarding the proposed Minor 2 Lot Subdivision by Steven B. Anderson Revocable Trust of property located at 2328 Green Hill Road. Surveyor Loralie Gerard was present on behalf of the owner. R. Briggs motions to accept application. J. Eastman seconds. A waiver was submitted by Surveyor Loralie Gerard regarding Submission Requirements, Section V, 2(d) of the Subdivision Regulations to address that the remainder of the owner's land is not under development and requested the Planning Board to waive the requirement of a complete boundary and topographical survey. It is noted on the Plan that there is a Plan of record at Book 131 Page 64 which shows a topographical survey. R. Briggs motions to approve waiver. J. Eastman seconds.

J. Zulker motions to grant conditional approval. R. Briggs seconds. The conditions are as follows:

1. Septic Approval number is required;
2. Driveway Permit number is required to be shown on Plan;
3. Subdivision Approval by N.H. Department of Environmental Services is required to be shown on Plan;
4. Submission of four copies of the Plan showing monuments set;
5. Submission of Mylar;
6. Confirm with Carroll County Registry the title of the plan will be indexed appropriately

7. New check for the required application fees as the original was \$20.00 over;
8. Change Note #2 on Plan as the record owner is the Steven B. Anderson, Trustee of the Steven B. Anderson Revocable Trust;
9. Note on Plan that Submission Requirements, Section V, 2(d) of the Subdivision Regulations has been waived by the Planning Board as there is currently a Plan of record at Book 131 Page 64 showing a topographical survey;
10. Preparation of the Plan, Sheet 2, depicting the contours which will not be recorded at the Carroll County Registry of Deeds and retained in the Planning Board's file for this Subdivision; and
11. Add signature block on Plan for the Planning Board.

R. Briggs motions the Plan is to be signed by the Planning Board after the above conditions have been met. J. Eastman seconds. J. Eastman motions to adjourn Public Hearing. Wayne McAllister seconds. Public Hearing was adjourned at 7:25 p.m.

Other Business

None

August Meeting Adjournment

7:36 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
September Minutes  
September 16, 2010

Present: W. McAllister, S. Leach, J. Eastman and J. Zulker

Absent: R. Briggs, L. Shackley, M. McAllister, L. Cooper and B. Farnum

Called to Order: 6:07 p.m.

August Meeting Minutes

1. Read and reviewed.
2. J. Eastman motion to accept as written.
3. J. Zulker second.
4. Minutes approved.

New Communications

None

Existing Business

None

Other Business

None

September Meeting Adjournment

6:16 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
October Minutes  
October 21, 2010

Present: W. McAllister, R. Briggs, M. McAllister, J. Eastman and J. Zulker

Absent: L. Shackley, S. Leach, L. Cooper and B. Farnum

Called to Order: 6:07 p.m.

September Meeting Minutes

1. Read and reviewed.
2. R. Briggs motion to accept as written with the change that S. Leach was present and not absent.
3. J. Zulker second.
4. Minutes approved.

New Communications

1. Information passed around about the Office of Energy and Planning Fall Planning and Zoning Conference to be held on Saturday, November 13, 2010.
2. Town and City and Local Government Center magazines passed around.

Existing Business

None

Other Business

None

October Meeting Adjournment

6:37 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
November Minutes  
November 18, 2010

Present: , M. McAllister, L. Shackley, S. Leach, J. Eastman and J. Zulker

Absent: W. McAllister, R. Briggs, L. Cooper and B. Farnum

Called to Order: 6:05 p.m.

October Meeting Minutes

1. Read and reviewed.
2. J. Eastman motions to accept as written.
3. L. Shackley seconds.
4. Minutes approved.

New Communications

None

Existing Business

1. New plans were delivered to J. Zulker for the Steven Anderson Subdivision. Conditions as set forth in the Planning Board's August 2010 minutes were reviewed and it was determined that all conditions were satisfied. J. Eastman and J. Zulker signed all plans. J. Zulker forwarded the mylar to the Carroll County Registry of Deeds for recording.

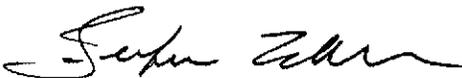
Other Business

None

November Meeting Adjournment

6:25 p.m.

Respectfully submitted,



Jennifer Zulker, Secretary

Town of Chatham Planning Board  
December Minutes  
December 16, 2010

Present: W. McAllister, R. Briggs, M. McAllister, J. Eastman and J. Zulker

Absent: L. Shackley, S. Leach, L. Cooper and B. Farnum

Called to Order: 6:07 p.m.

November Meeting Minutes

1. Read and reviewed.
2. R. Briggs motions to accept as written.
3. J. Eastman seconds.
4. Minutes approved.

New Communications

1. Ron discusses looking at Master Plan after end of year.

Existing Business

1. Steve Anderson called J. Zulker looking for recorded plans for his subdivision. J. Zulker referred him to the Registry of Deeds to obtain a recorded copy.

Other Business

None

December Meeting Adjournment

